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| **ODDINGTON PARISH COUNCIL**  **MINUTES OF THE ANNUAL MEETING HELD ON 25 MAY 2017** |

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| Present:  Cllr A Betts  Cllr P Davis  Cllr J Sawyer  Cllr S Watkin |
| GCC Cllr N Moor  Apologies: Cllr Cox and Cllr A Every  Cllr Watkin announced that she would be standing down from the Council. |

1. **Election of Chairman**. Cllr S Watkin as outgoing Chairman called for nominations. Cllr Alan Betts was elected to serve as Chairman for the forthcoming year. Cllr Betts signed the Declaration of Acceptance of Office. Cllr Davis proposed a vote to thanks to Sue Watkin all her work over the years.
2. **Election of Vice Chairman**. Cllr Every was elected to serve as Vice Chairman for the forthcoming year.
3. **Minutes of the last Meeting** held on 23 March 2017 copies of which had been previously circulated where agreed as a true record of the meeting and signed by the Chairman.
4. **Declaration of Vacancy**. The Council noted that the resignation of Sue Watkin had created a vacancy on the Council and the Clerk was asked to notify CDC.
5. **Matters arising from the Minutes.** It was noted that defibrillator training had been arranged for 13 June at 2.30 in the Village Hall.
6. **Declarations of Interest**. There were none.
7. **Adjournment for public to raise issues**.

Residents reported concerns about parking at the end of Church Road. Emergency and refuse vehicles had not been able to turn into Church Road, vehicles were obstructing the pavement and vision splay was being obstructed. GCC Cllr Moor suggested that advisory white lines might be an option. After discussion, it was agreed that the Clerk should draft a letter for circulation to those living in the vicinity asking them to park considerately. The Clerk would also meet with Bob Skillern from GCC to consider longer term options and to report back to the July meeting.

1. **Governance Report**.

Council received a copy of the Annual Return for the year ending 31 March 2016 which had been subject to internal audit.

Council considered the Annual Governance statement and noted the requirement for a sound system of internal controls. They considered the 9 items listed on the return and agreed that controls were in place. Council RESOLVED that the Chairman should sign section 1 of the Return.

9 **Accounting Statements.**

Council considered the Accounting statements for 2016/17. The Clerk explained the variances between years ending March 2016 and March 2017. It was noted that the Council had a reserve of £3,319. Council RESOLVED that the Chairman should sign Section 2 of the Annual Return.

**10) Accounts for payment**

Council RESOLVED to pay the following accounts:

Cheque 345 Community Heartbeat £174.00

Cheque 346 Mark Penfold grass cutting £640.00

Cheque 347 OVH £10.00

Cheque 348 Community First for Insurance £321.77

Cheque 349 Janet Eustace (web site) £23.98

Cheque 350 Clerk’s salary £333.48

Cheque 351 Mark Penfold grass cutting £160.00

1. **Village Amenities and Facilities**

It was noted that a bough had fallen from a tree onto the path in Church Road. The Clerk said she would contact the landowner about removing it.

1. **Reports from Councillors**

GCC Cllr Moor reported on the County Council budget a substantial part of which goes to support public health and social care. Extra funding had been provided for road safety RoadSafety.gov.uk was a useful website to report highway issues. He asked the Council to draw up a list of jobs for the lengthsman scheme. Money was in the budget for the repairs on the railway bridge and the Clerk was asked to clarify comments regarding the footpath from Adlestrop to Oddington with Bob Skillern. Cllr Moor said that highways work was to be brought back in-house giving GCC more control over priorities. It was agreed that the Council should investigate the provision of Broadband in Lower Oddington.

The Chairman thanked Cllr Moor for his report.

The meeting was adjourned at 7pm for the Village meeting and resumed at 7.45pm.

1. **Planning.**

A resident raised concerns about the proposed garage at the Old Rectory and Cllr Beale agreed to speak to the CDC Conservation Officer.

1. **Date of next meeting.** 6 July 2017.

The meeting ended at 8 pm

6 July 2016 ………………………………………..

Chairman