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| **ODDINGTON PARISH COUNCIL**  **MINUTES OF THE ANNUAL MEETING HELD ON 26 MAY 2016** |

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| Present:  Cllr A Betts  Cllr P Davis  Cllr J Sawyer  Cllr S Watkin |
| CDC Cllr Beale  Apologies: Cllr Cox and Cllr A Every |

1. **Election of Chairman**. Cllr S Watkin was elected to serve as Chairman for the forthcoming year.
2. **Election of Vice Chairman**. Cllr Every was elected to serve as Vice Chairman for the forthcoming year.
3. **Minutes of the last Meeting** held on 7April 2016 copies of which had been previously circulated where agreed as a true record of the meeting and signed by the Chairman.
4. **Matters arising from the Minutes.** It was noted that the sweeper had been to the village. Final comments had been sort on the extinguishment of footpath HOD9 (Brans Lane). Planning application 16/0076 (Severn House) had been withdrawn. Plans to create a unitary authority had been dropped due to the need for primary legislation to combine police authorities.
5. **Declarations of Interest**. There were none.
6. **Adjournment for public to raise issues**. It was reported that OCC had withdrawn £31,000 of funding from the Villager Bus service. As a result several services would have to be removed or rerouted. Councillors noted that the service might be a recipient of s 137 funding from the parish council/
7. **Financial Issues**.

Council received a copy of the Annual Return for the year ending 31 March 2015 which had been subject to internal audit.

Council considered the Annual Governance statement and noted the requirement for a sound system of internal controls. They considered the 9 items listed on the return and agreed that controls were in place. Council RESOLVED that the Chairman should sign section 1 of the Return.

Council considered the Accounting statements for 2015/16. The Clerk explained the variances between years ending March 2015 and March 2016. It was noted that the Council had a reserve of £5522 and that the value of assets had been increased to include the defibrillators and the AV equipment. Council RESOLVED that the Chairman should sign Section 2 of the Annual Return.

(b) Council RESOLVED to pay the following accounts:

Cheque 3 Mark Penfold for grass cutting £480

Cheque 4 Janet Eustace (web site) £23.98

Cheque 5 Community First for Insurance £360.93

Cheque 6 Iain Selkirk Internal audit £55

Cheque 7 Play Safety Ltd £92.40

Cheque 8 Clerk salary £333.48

Cheque 9 CDC TENs £21

(c ) Review of Standing Orders. The Council RESOLVED to adopt Standing Orders circulate prior to the meeting.

(d) Review of Financial Regulations. The Council RESOLVED to adopt the Financial Regulations circulated prior to the meeting.

1. **Village Amenities and Facilities**

Play Safety Ltd had carried out the ROSPA check of the play area and all equipment was found to be in good area and to carry an acceptable level of risk.

It was agreed that Cllr Cox should be asked to be snow warden and hold stocks of salt. Martin Adams continues to be the snow plough operator.

Thames Water had failed to resolve the flooding issue despite numerous phone calls and meetings. The Chairman said that she had recently written to the MP to ask him to take this up on behalf of the Parish Council and she hoped there would now be some progress to report.

1. **Reports from Councillors**

Cllr Beale reported that he was going to ask for the Braecroft application to go to planning committee. Parish Councillors outlined the planning history of the site. Proposals for a Unitary authority had been put on ice. There was some funding available for improving broadband and small grants would be available for environmental projects and for youth activities.

1. **Planning.**

16/01833/FUL Enlargement of existing window opening,| Banks Barn. No objections

1. **Date of next meeting.** 7 July 2016.

The meeting ended at 7 pm

7 July 2016 ………………………………………..

Chairman