|  |
| --- |
| **ODDINGTON PARISH COUNCIL**  **MINUTES OF THE MEETING HELD ON 26 OCTOBER 2017** |

|  |
| --- |
| Present:  Cllr A Betts Chairman  Cllr A Cox  Cllr P Davis  Cllr M Green  Cllr J Sawyer    Apologies: Cllr A Every Vice Chairman  Cllr S Griffiths    Kevin Dower from Community Connectors sent his apologies and hoped to be able to attend the December meeting. |

1. **Minutes of the last Meeting** held on 14 September 2017 copies of which had been previously circulated where agreed as a true record of the meeting and signed by the Chairman.
2. **Matters arising from the Minutes**. It was reported that there had been problems with a Doberman attacking a smaller dog on the public footpath behind Severn House. The owner of the dog that had been attacked had reported the incident to the police and the Clerk had raised it with the Footpath Officer. The FP officer had in turn raised it with the daughter of the owner. It was agreed that the Clerk should write to both the mother and the daughter expressing the Council’s concern. The letter should be copied to the police. It was noted that the fence to the rear of the Village Hall had been repaired by Bob Smith.
3. **Declarations of Interest**. There were none.
4. **Adjournment for public to raise issues**. Members of the public raised further concerns about parking in Church Road. It was felt that the proposed ‘keep clear’ markings need to be extended down Church Road. After discussion it was agreed that Cllr Green would draw up a plan for the Clerk to pass to Highways.

Cllr Davis left the meeting at this point.

1. **Financial issues**.

* **Accounts for payment**

The Council resolved to pay the following accounts.

|  |  |  |
| --- | --- | --- |
|  |  |  |

|  |  |  |
| --- | --- | --- |
| M Penfold | Cq 366 | £ 480.00 |
| OVH | Cq 367 | £ 10.00 |
| JE website | Cq 368 | £ 23.98 |
| JE wages | Cq 369 | £ 33.48 |
| HMRC | Cq 370 | £125.00 |
| Autela Payroll | Cq 371 | £38.40 |

* **Review of Risk Management.** The Council reviewed the Risk Management strategy and agreed that the checks in place were appropriate for the expenditure and activities of the Council.
* **Review of Assets Register.** The Council reviewed the Asset Register and noted that it had been updated to include the phone boxes and the defibrillators.

1. **Village Amenities and Facilities**

* **Graffiti on the bus shelter:** It was Resolved that the Council should pay for the shelter to be professionally cleaned at a cost of approximately £300. The Clerk was asked to check whether it was possible to apply a service primer which would make it easier to remove graffiti in the future.
* **Highways Issues:** The Clerk reported that she had been chasing both Bob Skillern and Harry Roberts to make progress on the various outstanding work in the village but Highways appeared to be very under resourced.
* **WW1 Project**: In CDC Cllr Beale’s absence it was agreed to defer this item to the next meeting.

1. **Reports from Councillors.** CDC Cllr Beale was not present.

.

1. **Planning.**

Council had received advice from CDC Planners about the developments at Severn House and Braecroft. Councillors were not happy with the advice given and asked the Clerk to invite the Chairman of CDC Planning to attend the next Parish Council meeting.

1. **Date of next meeting.** 7 December 2017.

The meeting ended at 7.45pm.

7 December 2017 ………………………………………..

Chairman