|  |
| --- |
| **ODDINGTON PARISH COUNCIL**  **MINUTES OF THE ANNUAL MEETING HELD ON 24 MAY 2018** |
| Present:  Cllr A Betts  Cllr P Davis  Cllr Griffiths  Cllr J Sawyer |
| GCC Cllr N Moor  Apologies: Cllr Cox, Cllr Every and Cllr Green  . |

1. **Election of Chairman**. Cllr Alan Betts was elected to serve as Chairman for the forthcoming year. Cllr Betts signed the Declaration of Acceptance of Office.
2. **Election of Vice Chairman**. Cllr Every was elected to serve as Vice Chairman for the forthcoming year.
3. **Minutes of the last Meeting** held on 22 March 2018 copies of which had been previously circulated where agreed as a true record of the meeting and signed by the Chairman.
4. **Matters arising from the Minutes.** It was noted that the Government had withdrawn the requirement that parish Council’s appoint a Data Protection Officer.
5. **Declarations of Interest**. There were none.
6. **Adjournment for public to raise issues**. A resident spoke about the steps she had taken to keep her guard dogs under control and apologised for the fact that they had been inadvertently let out earlier in the week. She said that she hoped to move into her new house in 3 weeks when the dogs would be kept in the rear garden. The Chairman emphasised the level of concern that there was in the village and thanked the resident for her efforts. A resident spoke about the water running across the road at the bottom of the lane of Back Lane. It was noted that the authorities were reluctant to take responsibility. The Clerk was asked to check the latest advice on the treatment of dog mess and to see it extra signs could be installed in Church Road.
7. **Financial issues**.

Council received a copy of the Certificate of Exemption and RESOLVED that the certificate should be signed.

Council received a copy of the Annual Return for the year ending 31 March 2017 which had been subject to internal audit. Council considered the Annual Governance statement and noted the requirement for a sound system of internal controls. They considered the 9 items listed on the return and agreed that controls were in place. Council RESOLVED that the Chairman should sign section 1 of the Return.

Council received a copy of the internal auditors report and noted that no comments had been made.

8. **Accounting Statements.**

Council considered the Accounting statements for 2017/18. The Clerk explained the variances between years ending March 2017 and March 2018. It was noted that the Council had a reserve of £5,413. Council RESOLVED that the Chairman should sign Section 2 of the Annual Return.

9**. Accounts for payment**

Council RESOLVED to pay the following accounts:



The Council considered a request for a donation to support the work of the Cotswold Friends. The Clerk was asked to establish if any residents of the village benefitted from the services provided by the organisation.

**10.Village Amenities and Facilities**

ROSPA play inspection. The report was noted. The Clerk said that she had arranged for a repair to be carried out on the slide.

WW1 event. The Council agreed that 22 ‘We Remember’ stickers should be purchased. Cllr Griffiths said that she would arrange for signs to be made. Cllr Betts said he would speak to two residents who were very good a preparing maps to ask for their assistance.

Oddington Festival. The Chairman gave and progress report on this event.

It was noted due to the closure of the main road for repairs, there had been an accident on the bend by Banks Farm. Although it was not serious, the police had been involved. It was felt that steps needed to be taken to improve safety and that this should be taken forward with the possible improvements to the verge outside Banks Barn. It was greed that advice was needed on safety issues and the clerk was asked to arrange a site meeting with officers from Highways.

1. **Reports from Councillors**

None were present.

1. **Planning.**

17/04251/FUL Martins Hill – replacement barns. No observations. Councillors were asked to give the Clerk any comments on the two applications that had been received that day.

1. **Date of next meeting.** 5 July 2018.

The meeting ended at 6.55 pm 6 July 2018

……………………………………….. Chairman