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| **ODDINGTON PARISH COUNCIL**  **MINUTES OF THE ANNUAL MEETING HELD ON 24 OCTOBER 2018** |
| Present:  Cllr A Betts – Chairman  Cllr A Every – Vice Chairman  Cllr P Davis  Cllr A Cox  Cllr Green  Cllr J Sawyer |
| Apologies: Cllr Griffiths and CDC Cllr Beale  . |

1. **Minutes of the Meeting** held on 6 September 2018 copies of which had been previously circulated where agreed as a true record of the meeting and signed by the Chairman.
2. **Matters arising from the Minutes.**

The Clerk reported that Highways has issued an order for the painting of white lines and signs at various locations in the village but that the order had been lost in the system. Highways were now chasing the contractor. She had reported the water leak by Banks Barn twice and had asked for Highways comments for proposed improvements to the verge at Banks Barn. The Clerk was thanked for her work on the WW1 commemorative walk. It was noted that new tenants had moved in to 21 Home Close. It was agreed that Cllrs would put some seed on the area by the new kerbing.

1. **Declarations of Interest**. There were none.
2. **Adjournment for public to raise issues**.

A resident had emailed expressing concerns about people parking on the pavement by the Fox and blocking the way for pedestrians. It was noted that this had been a temporary problem, possibly over half term. It was agreed that Councillors should put notices on any cars blocking pavements asking owners to park considerately.

Council noted that a resident had asked whether spare hard core could be used to repair the holes in the bridle way by the Old Church. The Daylesford Estate Manger had said he would investigate.

1. **Risk Management.** Councillors considered the report circulated with the agenda. It was agreed that the checks in place were sufficient given the size of the budget and the small number of assets owned by the Council.
2. **Review of Standing Orders and Financial Regulations.** Councillors considered the drafts of both documents which had been circulated in advance of the meeting. **Resolved** that both documents be adopted by the Council.
3. **Financial issues**.

**Accounts for payment**

Council RESOLVED to pay the following accounts:

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| Justin Morgan | 24-Oct | 416 | £ 126.95 |
| RBL | 24-Oct | 417 | £ 50.00 |
| OVH | 24-Oct | 418 | £ 10.00 |
| Mark Penfold | 24-Oct | 419 | £ 165.00 |
| JE web site | 24-Oct | 420 | £ 21.98 |
| Autela | 24-Oct | 421 | £ 46.80 |
| HMRC | 24-Oct | 422 | £ 125.00 |
| JE wages | 24-Oct | 423 | £ 333.28 |

The Clerk remind Council that the grass cutting contract expired at the end of the calendar year. She asked whether the Council wished to seek alternative quotes and the possible impact of this on the price charged for cutting the grass at the church. The Council agreed it was happy with the service provided by Mark Penfold and **Resolved** that the contract should be continued for another 3 years with a price review in year 2.

1. **Village Amenities and facilities**

* Highway issues

Speedwatch. The Clerk reported she and 2 residents had been trained to operate the equipment. The equipment would be in the village week beginning 29 October. More volunteers were need to provide better coverage. An appeal had been included in the newsletter but no volunteers had come forward.

* Fete proceeds – possible projects

Cllr Griffiths had circulated a note regarding the possibility of a Christmas tree on the wide verge opposite the Village Hall. **Resolved** that up to £250 of the fete proceeds should be spent in this way. **Resolved** that up to £200 should be spent on bulbs which the Clerk would plant on the bank in Upper Oddington and on the island by the Village Hall

* Remembrance – Cllr Davis said that he would discuss with the vicar and circulate a note to everyone.

1. **Reports from Councillors.**

Councillor Beale had sent a report covering**:**

* The appointment of a new leader at CDC: Cllr Tony Berry.
* The District Council Elections which take place in May 2019
* The Community Awards initiative which had been very well supported
* Arrangement for the Armistice weekend with a full programme in Cirencester on 11th November.
* CDCs congratulations on the OPC commemorative WW1 leaflet

1. **Planning.**

There were no applications to be considered.

1. The Council noted that the Clerk had started to put together a Village Archive and it was agreed that she should keep this at her house. It was suggested that there should be a welcome pack for new residents and the Clerk was asked to look into this.
2. **Date of next meeting. 13 December** **2018**.

The meeting ended at 7.55 pm

13 December 2018

……………………………………….. Chairman