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| **ODDINGTON PARISH COUNCIL****MINUTES OF THE MEETING HELD ON 7 DECEMBER 2017** |

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| Present:  Cllr A Betts Chairman Cllr A Every Vice Chairman  Cllr A Cox (from item 46) Cllr P Davis Cllr M Green Cllr S Griffiths Cllr J Sawyer  Apologies: CDC Cllr J Beale    |

1. **Minutes of the last Meeting** held on 26 October 2017 copies of which had been previously circulated where agreed as a true record of the meeting and signed by the Chairman.
2. **Matters arising from the Minutes**. The Chairman had met with the owner of Severn House to talk about her dogs. She had agreed to take steps to ensure they were kept under control. Councillors expressed concern that walkers were still being intimidated by the dogs and it was agreed that the Clerk should contact the GCC footpath officer. The Clerk was continuing to chase GCC about the ‘Keep Clear’ signs and other work needed in the village. It was noted that the path along the main road had been cleared. All of the daffodil bulbs had been planted. The Clerk had chased WODC to clean the bus shelter.
3. **Declarations of Interest**. There were none.
4. **Adjournment for public to raise issues**. Residents raised concerns about the damage caused by heavy vehicles working at the Old Rectory, parking on the pavement, cutting the bank in Upper Oddington, the dogs at Severn House and slow broadband in Lower Oddington
5. Kevin Dower from Community Connectors sent his apologies.
6. **Financial issues**.
* **Budget and Precept 2018/2019**. Councillors received a report of expenditure against current budget and proposed budget for 2018/19. It was noted that the precept was increased by £250 in 17/18 but that costs were increasing. It was agreed that money from the fete should not be used to subsidise the Council’s running costs and that a reserve of about £3,000 needed to be retained for emergencies. The Council RESOLVED to increase the precept by £250 to £6,900.
* **Audit arrangements**. The Clerk reported that as expenditure was below £25,000, the requirement for external audit could be dropped. The Council would still need an internal audit. Council RESOLVED to apply for exemption from the limited assurance review from April 2018.
* **Accounts for payment**

The Council resolved to pay the following accounts.

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| RBL | Cq372 | £50.00 |
| M Penfold | Cq 373 | £ 460.00 |
| OVH | Cq 374 |  £ 10.00  |
| JE website | Cq 375 |  £ 11.99 |
| JE wages | Cq 376 | £ 166.74 |

1. **Village Amenities and Facilities**
* **Planning Issues**. CDC Cllr Beale reported on the discussions he had had with CDC Officers regarding the developments at Braecroft and Severn House. He explained that once a building had received planning permission, there could be a change of use provided there were no alterations to the size, design or materials. He said that he would ensure that a planning officer visited the Braecroft site to ensure compliance. He urged the Parish Council to object to planning applications if it had any concerns as this would alter him to the application. The Council expressed concern about retrospective planning applications.
* **WW1 Project.** Cllr Beale would send the Clerk an application form.

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1. **Reports from Councillors.** CDC Cllr Beale

Cllr Beale reported on the Local Plan and the major new development planned for Cirencester. Work had begun on the new Stow Surgery. He mentioned the new Community Projects fund and the Youth Activities pot.

1. **Planning.**

**16/03323/FUL The Paddock. Amendments to existing planning permission to extend bungalow.** No objections.

**17/04738/FUL Severn House. Erection of piers and gates to existing access (part retrospective).** No objections.

**17/04396/FUL The Old Rectory External and internal refurbishment of the barn.** The Council regretted the fact that the Planners had required the removal of the exterior stair case.

**17/04753/FUL Blenheim Orchard. Erection of timber garden room.** No objections.

**17/04760/FUL New Place. Amendments to windows and doors.** No objections. Council noted that much of this work had already been completed.

1. **Date of next meeting.** 25 January 2018. The schedule of meetings for 2018 was agreed.

 The meeting ended at 8.20pm.

25 January 2018 ………………………………………..

 Chairman