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| **ODDINGTON PARISH COUNCIL**  **MINUTES OF THE ANNUAL MEETING HELD ON 9 MAY 2018** |
| Present:  Cllr A Cox  Cllr P Davis  Cllr A Every  Cllr M Green  Cllr S Griffiths  Cllr J Sawyer |
| CDC Cllr Beale  Apologies:  . |
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1. **Election of Chairman**. Cllr Peter Davis was elected to serve as Chairman for the forthcoming year. Cllr Betts signed the Declaration of Acceptance of Office.
2. **Election of Vice Chairman**. Cllr Every was elected to serve as Vice Chairman for the forthcoming year.
3. **Minutes of the last Meeting** held on 21 March 2018 copies of which had been previously circulated where agreed as a true record of the meeting and signed by the Chairman.
4. **Matters arising from the Minutes.** Noted that the Litter Pick had taken place. The Chairman paid tribute to Cllr Alan Betts, the outgoing Chairman for his leadership over the last two years. The Council asked that their thanks and good wishes be passed on.
5. **Declarations of Interest**. There were none.
6. **Co-Option to the Council.** It was noted that following the Elections there was a vacancy on the Council. Council Resolved to carry out a Co-Option. It was agreed that the vacancy should be advertised and that interested parties should be asked to write a letter of application. Candidates would be invited to attend the July meeting.
7. **Adjournment for public to raise issues**. A resident expressed concern about work being undertaken on the verge in Church Road. The Clerk explained that Highways had visited that day and had asked for the kerbs to be removed and realigned sets to be installed instead, using an approved contractor. It was noted that the catch and spring on the playground gate needed attention and that hedging needed cutting back. The Clerk will arrange. It was noted that cars are being parked on the verge opposite Home Close.
8. **Financial issues**.
9. **Governance**

Council received a copy of the Annual Return for the year ending 31 March 2019 which had been subject to internal audit. Council considered the Annual Governance statement and noted the requirement for a sound system of internal controls. They considered the 9 items listed on the return and agreed that controls were in place. Council RESOLVED that the Chairman should sign section 1 of the Return.

1. **Internal Audit**

Council received a copy of the internal auditors report and noted that no comments had been made.

1. **Accounting Statements.**

Council considered the Accounting statements for 2018/19. The Clerk explained the variances between years ending March 2018 and March 2019. It was noted that the Council had a reserve of £5,096. Council RESOLVED that the Chairman should sign Section 2 of the Annual Return.

Council received a copy of the Certificate of Exemption and RESOLVED that the Council had met the qualifying criteria and should declare itself exempt from external audit.

1. **Insurance**

Council reviewed its insurance cover and considered the quote it had received from Community First. It was agreed that the Council should enter into a 3 year agreement with Community First to provide insurance cover.

1. **Accounts for payment**

Council RESOLVED to pay the following accounts:



**8. Village Amenities and Facilities**

ROSPA Play inspection. The equipment is all in reasonable condition. Council noted the report.

1. **Reports from Councillors**

Cllr Beale was congratulated on his re-election. He said that the new Council was to meet on 15 May but that he would be able to say more about the future direction of the Council after the July meeting. Cllr Beale noted the Parish Councils concerns about access by building supply lorries to Robins Meet and undertook to look into the enforcement action that had been taken at Forge Barn

1. **Planning.**

19/01288/FUL | Change of use of existing building from ancillary use to independent dwelling | Brae Croft Upper Oddington

**The Council OBJECTS to this application**. Permission was given for the new dwelling on the grounds that it be ancillary to the main dwelling (Braecroft). The Council considers there to be no reason to alter this condition. It is the Council’s view that a new dwelling would not meet the criteria set out in DS3 of the Local Plan 2011-2031.

19/00457/FUL | Demolition of existing pottery studio and erection of new dwelling and new vehicular access | Fox Furlong

**The Council OBJECTS to this application** on the grounds that the site is currently occupied by a building which is ancillary to the main building (Fox Furlong) and should not be used to create a new, separate dwelling. It is the Council’s view that a new dwelling would not meet the criteria set out in DS3 of the Local Plan 2011 -2031.

The Council notes that the proposed dwelling has been redesigned but still feels that it is an over development of the site and not in keeping with the properties on the Fox Furlong site which are agricultural in style. The access on to the main road through the village is potentially dangerous.

1. **Date of next meeting.** 4 July 2019.

The meeting ended at 7.00 pm

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Chairman

4 July 2019