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| **ODDINGTON PARISH COUNCIL**  **MINUTES OF THE MEETING HELD ON 2 JULY 2020 VIA ZOOM** |
| Present:  Cllr P Davis - Chairman  Cllr A Every – Vice Chairman  Cllr S Canning  Cllr A Cox  Cllr M Green  Cllr S Griffiths  Cllr J Sawyer    CDC Cllr J Beale – from item 8 |

1. **Minutes of the Meeting** held on 12 March 2020, copies of which had been previously circulated, were agreed as a true record of the meeting and will be signed by the Chairman.
2. **Matters arising from the Minutes**.

* Good Neighbour Scheme. The scheme had been launched very soon after the pandemic lock down started with volunteers supporting vulnerable residents. Various virtual events had been held. The Clerk was thanked for her work in setting up and running the scheme.
* VE Day celebrations. The Oddington Gloucestershire Echo had been printed and delivered to every house. The publication was very well received. Various residents had decorated the village greens. The Clerk and others involved were thanked for their efforts.

1. **Declarations of Interest**. Cllrs Davis, Canning and Sawyer commented that they Planning application 20/01917 could possibly have an impact on their properties due to light pollution.
2. **Adjournment for members** of public to raise issues. Two residents spoke in opposition to planning application 20/01917.
3. **Planning Applications**

* 20/01583/PLP | Erection of a single dwelling house | Brae Croft Upper Oddington . Application Approved. Noted by the Council.
* 20/01775/FUL | Demolition of existing outbuilding and erection of one-bed dwelling (revised scheme to permission 17/02292/FUL) | The Old Laundry Rose Walk Back Lane Upper Oddington. Deccision awaited. Noted that the Conservation office had asked for amendments to the plan as the design does not enhance the conservation area.
* 20/01917/FUL | Replacement of steel framed barn (with permission for conversion to residential use (19/02620/FUL)) with 2 new dwellings | Banks Farm Upper Oddington. The Parish Council objects to the planning application. Planning permission 19/02620/FUL exists for the residential conversion of the modern barn into 2 dwellings. The Parish Council understands that, as a matter of planning law, the land use does not change from agricultural use to residential use until the building is converted and occupied. This means that the site which is subject to application 20/001917 is still covered by Local Plan policy DS4 which precludes, with a few exceptions, the development of market houses outside villages. The plans proposed in 20/001917 do not comprise a barn conversion nor any of the other exceptions cited in DS4. In commenting upon 19/02620 planning officers commented that new build market housing on the site is against planning policy. To grant approval to 20/001917 would be a clear breach of CDCs planning policy.

The site is on high land overlooking the village. Proposal 19/02620 addressed concerns about visibility from the village and about overlooking neighbouring properties. These concerns were acknowledge by the applicant and CDC planning officers. The original proposal had no windows on the northwest elevation. The current proposes 7 windows and 1 door on this elevation all of which will overlook neighbours.

The Council also has concerns about the possible light pollution, particularly from car headlights. The wall should be extended to the south and west and the height should be such as to prevent headlight spillage and to clearly demarcate the parking area for the two houses. The suggested screening planting should be extended around the wall extension to the west as per the treatment to the north of the wall to assist with reducing light spillage.

* 20/01714/FUL | Demolition of outbuildings and erection of 1no. Detached dwelling | Spring Villas Main Road Oddington. The Council has no objections.
* 20/01518/LBC | External alterations to existing entrance and addition of roof lantern | The Old Stone House Upper Oddington. The Council has no objections.
* 20/01517/FUL Full Application for Summer house and external alterations at The Old Stone House Upper Oddington. The Council has no objections.

1. **Corona Virus Act 2020**. The Clerk explained that the Act had removed the requirement for an Annual Meeting of the Parish Council in 2020, allowed virtual meetings and voting and extended the deadline for the submission of the Annual Return.

Councillors noted the new **Standing Orders** from NALC and **approved** their adoption**.**

1. **Financial issues**.

* The Council approved the payments made during lockdown and Resolved to pay the accounts listed below.



(a).The Council received the Annual Governance Statement (AGAR 1) and Resolved that the Chairman should sign the document.

(b).The Council received the Annual Accounts AGAR (2) and Resolved that the Chairman should sign the document.

(c ).The Council received and noted the Internal Audit Report.

(d).The Council received the exemption from audit certificate. The Council agreed that it was able to meet the requirements set out in the document and Resolved to declare itself exempt from external audit for the year ending 31 March 2020.

1. **Village Amenities and Facilities**

* 20 is Plenty Signs. New sturdier ’20 is Plenty’ signs had been installed at various locations around the village.
* Repairs to play ground. It was noted that the repairs identified in the April ROSPA report had been carried out. New fencing would be needed in due course. The Council discussed the proposed reopening of the Play Ground on 4 July and the various recommendations from Government concerning limit exposure to COVID-19. Councillors considered the risk assessment carried out by the Clerk and the suggested means of mitigating the risk. It was Resolved that temporary signs should be erected asking people to comply with social distancing and other measures. The situation would be monitored. If restrictions were not followed, the Council would consider closing the playground.
* Garden Tours. The tours would be taking place on Friday and Saturday 2 and 4 July. Take up had been good.

1. **Reports from Councillors**.

Cllr Beale reported on the outcome of the Brae Croft application and asked about the site in Church Road. He had spoken to the enforcement officer and reported that no further action would be taken on the case in Lower Oddington. Cllr Beale reported that Nigel Adams would be taking early retirement from CDC.

Cllrs Every and Griffiths reported on incidents that had occurred in Home Close. The police and Bromford were aware.

10. **Date of next meeting**. 10 September 2020

The meeting ended at 7.35pm

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Chairman.

10 September 2020