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| **ODDINGTON PARISH COUNCIL**  **MINUTES OF THE ANNUAL MEETING HELD ON 26 MAY 2022** |
| Present:  Cllr S Canning  Cllr A Cox  Cllr M Green  Cllr S Griffiths  Cllr J Sawyer  Cllr D Thorpe  CDC Cllr Cunningham – from Item 9  Two members of the public were in attendance. |

1. **Election of Chairman**. Cllr David Thorpe was elected to serve as Chairman for the forthcoming year and signed the Declaration of Acceptance of Office.
2. **Election of Vice Chairman**. Cllr Griffiths was elected to serve as Vice Chairman for the forthcoming year and signed the Declaration of Acceptance of Office.
3. **Minutes of the Meeting** held 17 March 2022 which had been previously circulated where agreed as a true record of the meeting and signed by the Chairman.
4. **Matters arising from the Minutes.** It was noted that the subsidence on Adlestrop Bridge had not been mended. The Clerk was asked to chase GCC
5. **Declarations of Interest**. Cllr Griffths declared an interest in Licensing Application Consultation C/22/00327/PRMA Berry Bank Park.
6. **Adjournment for public to raise issues.** Two residents spoke in opposition toLicensing Application Consultation C/22/00327/PRMA Berry Bank Park. They mentioned concerns about noise, nuisance and highway safety.
7. **Financial issues**.
8. **Internal Audit**

Council received a copy of the Annual Return for the year ending 31 March 2022 which had been subject to internal audit. It was noted that the auditor had made no comments.

1. **Governance**

Council considered the Annual Governance statement and noted the requirement for a sound system of internal controls. They considered the items listed on the return and agreed that controls were in place. Council RESOLVED that the Chairman should sign section 1 of the Return.

1. **Accounting Statements.**

Council considered the Accounting statements for 2021/22. The Clerk explained the variances between years ending March 2021 and March 2022. Council RESOLVED that the Chairman should sign Section 2 of the Annual Return.

1. **Certificate of Exemption**

Council received a copy of the Certificate of Exemption and RESOLVED that the Council had met the qualifying criteria and should declare itself exempt from external audit.

It was noted that the period for inspecting the accounts was 13 June to 22 July.

1. **Accounts for payment**

Council RESOLVED to pay the following accounts:



1. **Insurance**

The Clerk had sought quotes from two insurers; Zurich and Community Frist. Community First were marginally cheaper and were also offering a three year deal. It was RESOLVED to place the Council insurance with Community First.

1. **Review of Bank signatories**

It was RESOLVED that the bank signatories should not be changed.

1. **CIL payment**.

It was noted that a CIL payment of £1,025 had been made to the Council for a new cottage in Back Lane and that this receipt could be used on any infrastructure project.

1. **Village Amenities and Facilities**

**Playground.** The Clerk reported that Playsafety Ltd had completed the annual check and had again commented on the poor state of the fence and the old slide.

The Clerk reported that the owner of the land adjacent to the playground had signed a letter agreeing to fence being moved 1.5m into her paddock The Clerk had made contact with the landowners solicitor who had suggested that the Council seek legal advice. Councillors noted this advice but felt that as the landowner and her family had all indicated that they were happy for the land transfer to go ahead on an informal basis this is how the Council should proceed. RESOLVED that the Council move the fence 1.5 m into the paddock.

The Clerk reported that one donation of £5K had been offered by a resident. A second donation, from residents who had now left the village was still awaited.

**Jubilee celebrations**. The Report from the Working Group was received. Details of the events, together with the special Jubilee publication were in the process of being circulated to all the houses in the village. Sue Watkin and Justin Morgan were thanked for their work on this. The Chairman thanked all those who had worked hard to ensure a weekend of celebration.

1. **Reports from Councillors**

Council received a written report from Cllr McKenzie Charrington.

Cllr Cunningham reported on reductions in rates and increased expenditure to improve Council leisure centres. He mentioned the new Cotswold Climate Investment Fund, Ukrainian refugees and the importance of the Local Plan. Cllr Cunningham explained that when it came to planning applications the onus was on the applicant to ensure that correct details were given.

1. **Planning.**

* 22/01507/FUL [Erection of a single-storey rear extension (amendment to approved application - 20/04024/FUL)](https://publicaccess.cotswold.gov.uk/online-applications/applicationDetails.do?keyVal=RB1SYXFIIR800&activeTab=summary" \t "_blank) Braecroft Upper Oddington. **No Objections**.
* Licensing Application Consultation C/22/00327/PRMA Berry Bank Park. **The Council does not object to the application but would have concerns if the capacity were to increase. Also there are highway safety issues which should be checked by GCC. It was noted that a large number of signs had appeared on highway verges seemingly without approval. Fireworks were a problem with livestock in neighbouring properties.**
* 22/01379/FUL | Erection of a single storey house extension and garage extension. Demolition of existing conservatory. | 4 Embrook Upper Oddington. Councillors were asked to let the Clerk know if they have any comments.

1. **Date of next meeting 7 July 2021 at 6.30 pm**

The meeting ended at 6.45 pm

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Chairman

6 July 2022

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